

# TracPhone® V7HTS Installation Checklist



Required to validate your installation

## Installation Information

Vessel Name: \_\_\_\_\_ Customer Name: \_\_\_\_\_

Antenna Serial Number: \_\_\_\_\_ Installation Date: \_\_\_\_\_  
MM/DD/YYYY

Installing Technician: \_\_\_\_\_ Installing Company: \_\_\_\_\_

Installing Company Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Postal/Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**IMPORTANT! This checklist does NOT replace the Installation Guide. Be sure to follow all of the instructions provided therein.**

## Installation Quality Check

Requirement	✓
<b>Antenna Unit</b>	
The antenna is mounted in a blockage-free area, with a clear view of the sky (360°), to the best extent possible. Location description: _____	
<b>Take digital photos of the antenna installation from all directions. Send these photos to KVH with this form.</b>	
The antenna is mounted away from the vessel's superstructure, other antennas, and magnetic compasses.	
The antenna is mounted outside the beam path and at least 10 ft (3 m) away from radar and high-power radio transmitters. The antenna is mounted above or below the radar's elevation range ( <i>generally -15° to +15°</i> ).	
The antenna is mounted on a flat, level surface/pedestal capable of supporting the antenna's weight under all environmental conditions.	
Prevention of RF radiation exposure was taken into consideration when choosing a mounting location.	
The "Forward" arrow inside the baseplate points towards the bow and is parallel to the vessel's centerline.	
The foam shipping restraint has been removed.	
Anti-seize lubricant was applied to all four mounting bolts.	
The mounting bolts were tightened to between 25 and 30 ft-lbs (34 and 41 N-m) of torque.	
The four rubber feet are bottomed against the mounting surface and the foam seal is fully compressed.	
The internal antenna assembly rotates freely through two complete revolutions in each direction.	
A protective plastic cap is installed over each radome screw.	

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Requirement	✓
<b>Integrated CommBox Modem (ICM)</b>	
The ICM is installed properly in a cool, dry location that provides good ventilation. Location description: _____	
Select the type of installation: <input type="checkbox"/> Rack Mount <input type="checkbox"/> Horizontal Surface Mount	
The front panel of the ICM is easily accessible to the user.	
All cables are strain-relieved at the back of the ICM using the supplied bracket.	
The ICM is in a location that provides good Wi-Fi reception ( <i>if customer requires wireless access</i> ).	
<b>Wiring</b>	
Appropriate 75Ω RF cables connect the antenna to the ICM (RX, TX). These cables were terminated at both ends with the correct “F” connectors using the proper tools, exactly to the manufacturer’s specifications. Cable length: _____ Cable type: _____ Connectors: _____	
All RF cable connections above deck are protected against seawater and corrosion using DOW Corning #4 silicone grease (inside the connectors) and silicone sealant, self-vulcanizing tape, or equivalent (outside the connectors).	
3 ft (90 cm) LMR-400-75 pigtails are connected between the RF cables and antenna, with silicone sealant or self-vulcanizing tape then heat shrink applied. Rubber boots/washers protect the pigtail connections at the antenna.	
Cables are strain-relieved within 18" (45 cm) of the antenna connectors.	
A 14" (35 cm) diameter service loop is provided at both ends of each cable connected to the antenna and ICM.	
The cable access hole above deck was sealed as necessary to prevent water from seeping into the vessel.	
All RF cable connections above deck were tightened to 20 in-lbs of torque.	
If using LMR-600-75 cables, the 1 ft (30 cm) pigtails are connected between them and the ICM.	
The supplied RF terminator is connected to the ICM’s “J4: Rx RF” jack.	
All wiring conforms to the system wiring diagram provided in the Installation Guide.	
All cables are free of stress, twists, and kinks (minimum bend radius is maintained throughout). Cables are also neatly arranged, protected from abrasion, and labeled at both ends, as necessary, to identify them easily.	
The supplied cable shroud is clamped onto the power/data cable at the ICM to protect the wires and relieve stress.	
A NMEA 0183 talker is supplying a compatible heading message (with checksum) at 4800 baud to the ICM.	
<b>Power and Grounding</b>	
If the vessel is limited to two-phase, split-phase, or delta AC power, either (1) an isolation transformer was installed to supply single-phase power to the system, or (2) the customer granted permission to run the system on two-phase power, which will cause a small amount of leakage current onto ship's ground.	
The power/data cable is grounded at the antenna (via ground strap) and the ICM (via drain wire), and the ICM is connected to ship's ground (via ground wire).	
The difference between the ICM's chassis ground and ship's ground measures less than 2 VAC and 2 VDC.	

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Requirement	✓
<b>Configuration</b>	
The latest version of ICM/Antenna software is installed.	
The administrator password, vessel name, and phone line name(s) were set using the ICM's web interface.	
No-transmit zones were configured according to the customer's requirements, to prevent RF radiation exposure.	
You contacted KVH Technical Support to commission the modem, unless commissioning was completed at the factory (a notice is attached to the ICM) and all requirements specified in the notice were met.	
The ICM was set to the network configuration that meets the customer's requirements.	
If the customer requires Wi-Fi access to the ICM, its wireless connection was enabled and security applied.	
The customer's computer(s) or other network device(s) were configured for DHCP or static IP, as required.	
<b>Testing and Handover to Customer</b>	
During startup, all system indicators on the ICM front panel and web interface showed normal status.	
The system was tested by connecting to the KVH test page: <b>http://test.minivsat.net</b> .	
If the system was activated for mini-VSAT Broadband service, all Internet and voice connections were tested OK.	
If a UPS is installed, it was tested to provide backup power for at least 5 minutes.	
System performance is not degraded when you turn on all other electronic equipment in the antenna's vicinity.	
The customer was educated about the following: service activation/fees, operation, dialing sequence, satellite blockage, radiation hazard area, no-transmit zones ( <i>if set up</i> ), administrator/Wi-Fi passwords, and mini-VSAT Manager tools.	
The Welcome Kit, containing the Installation Guide and Quick Start Guide, was provided to the customer, and the customer knows how to find additional information in the Help.	

## **Special Circumstances**

Report any problem or irregularity noted during installation and verification.

## **Customer Acceptance**

Signature of Installer: \_\_\_\_\_ Date: \_\_\_\_\_  
MM/DD/YYYY

Signature of Owner/Ship's Master: \_\_\_\_\_ Date: \_\_\_\_\_  
MM/DD/YYYY

Signature of Ship's Electrician (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_  
MM/DD/YYYY

**Please email or fax this form and antenna installation photos to the KVH Airtime Services Department:  
 E-mail: [satelliteservices@kvh.com](mailto:satelliteservices@kvh.com) Fax: +1 401 851-3823**